


# EuroPharm Forum Training Seminar Making it Happen – New Practical Approaches to WHO Priorities

Hillerød, Denmark  
14-15 February 2007

## Needs and Demands for the new Professional Programme Work Lotte Stig Haugbølle

Slide 1



Needs and Demands for the  
new Professional Programme  
Work

Training Seminar 14 -15 February 2007  
EuroPharm Forum Manager Lotte Stig Haugbølle

---

---

---

---


---

---

---

---

Slide 2



Goals for today:

- For each working group, a plan for the next two years is made
- The participants will know their roles and responsibilities
- The participants have agreed on how to communicate in the group

---

---

---

---


---

---

---

---

Slide 3



Disposition

- New programme approach
- Roles and functions
- Prioritising working groups
- Project development and project management

---

---

---

---

---


---

---

---



Slide 4



**New programme approach**

No longer top-down approach (supply-driven model), but a **DEMAND DRIVEN MODEL** (central coordination AND bottom-up information and knowledge-sharing through networking)

---

---

---

---


---

---

---

---

Slide 5



**Professional programme**  
2006 -

- Strategic areas reflecting WHO priorities
- One professional programme for each strategic area
- Several working groups for each professional programme

---

---

---

---

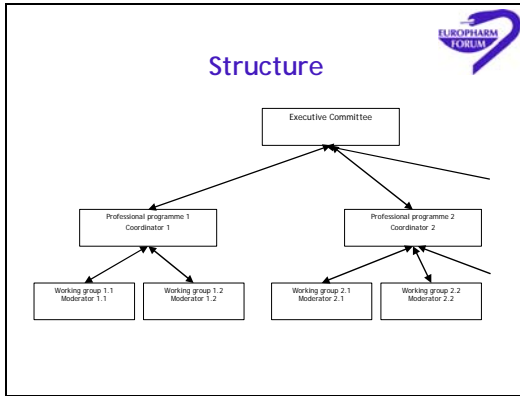
---

---

---

---

Slide 6




---

---

---

---


---

---

---

---

Slide 7



**Roles and responsibilities**

Programme Coordinator (PC): The link between the Executive Committee and the moderator of the working group

Working Group Moderator (WGMO): Leads the working group and is the link between the PC and the working group member

Working Group Members (WGME): The link to the national associations

---

---

---

---


---

---

---

---

Slide 8



### Roles and functions of Programme Coordinators (PC)

- Participates in the Professional Session of the Executive Committee (ExCo) meetings and reports the Committee's decisions to the working group moderators;
- Collects the moderators' ideas/suggestions and shares them with the ExCo;
- Supervises, guides and shares ideas with the working groups and supports the moderators (if needed);
- Is updated on current issues within the Programme
- Ensures that regular progress reports are submitted to the ExCo and, subsequently, to the Forum
- Participates in and contributes to the running of training seminars

---

---

---

---


---

---

---

---

Slide 9



### Roles and functions of Working Group Moderators (WGMo)

- Collects relevant reference documents, issued by the WHO, FIP or national organisations, and shares them in the working group;
- Selects relevant scientific and professional articles on the topic (incl. grey and national literature)
- Manages and injects dynamism into the working group;
- When needed, organises meetings of the working group on specific topics;
- Reports at the General Assembly about the development of the working group he/she is leading.
- Ensures that the various elements posted and shared in the working group are relevant and appropriate

---

---

---

---


---

---

---

---

Slide 10



### Roles and functions of Working Group Members (WGMe)

- Collects national materials/ideas/plans on the topic and shares them with the working group
- Reports the work in the working group to his/her own national association
- Participates in the web-based discussion group
- Participates in meetings arranged by the Moderator

---

---

---

---


---

---

---

---

Slide 11



### What does the EPF secretariat offer?

- **Networking and sharing** (web-based platform for networking and sharing; password-protected discussion groups, training seminars, newsletters, CD-ROM)
- **Best practices**, standards, initial mapping and tools for implementation (country database etc)
- **Methodologies** (project management model, implementation strategies, twinning model)

---

---

---

---


---

---

---

---

Slide 12



**Prioritising ...**

- Working groups that *need* activation
- ‘Mature’ working groups
- ‘Dormant’ working groups

---

---

---

---


---

---

---

---

Slide 13



**Working groups that *need* activation:**

- Safe use of medicines
- Mental health
- Cancer
- Obesity
- Avian flu
- Health systems
- Quality of medicines
- Education

---

---

---

---


---

---

---

---

Slide 14



**Working groups TODAY:**

- Safe use of medicines (Moderator today: Eeva Teräsalmi)
- Mental health (Moderator today: Antal Samu)
- Health systems (Moderator today: Th (Dick) Tromp)
- Quality of medicines (Moderator today: Luc Besançon)
- Education (Moderator today: Ivana Silva)

---

---

---

---


---

---

---

---

Slide 15



**Project development and project management, stepwise (for the working groups) I:**

1. Mapping: Have others done the same or something alike? (+ responsible person, costs and deadlines - this goes for ALL phases)
2. Analysing: What works, what doesn't work
3. Selecting an activity
4. Defining the common project goals
5. Identifying possible implementation barriers and minimising/removing them (among WGMes, organisational, financial, knowledge etc.)

(Inspired by presentation by Willem de Boer, Training Seminar in Riga October 2005, and by an example of an action plan developed during a EPF training seminar in 2001 (OICP))

---

---

---

---

---

---

---

---

## Project development and project management, stepwise (for the working groups) II



6. Doing a risk analysis (probability, potential effect)
7. Creating a first action plan (long-term)
8. Registering and evaluating: number of countries responding/  
countries participating, overview of the project implementation degree,  
number of countries where the campaign is successful
9. Evaluating if the followed procedure of implementing  
has given the expected result
10. Implementing this procedure of implementing  
projects in the different countries in the daily  
routine of the Programme Coordinator, working  
group Moderator and WGMes

Inspired by presentation by Willem de Boer, Training Seminar in Riga October 2005, and by an example of an action plan developed during a EPF training seminar in 2001 (OICP)

---

---

---

---

---

---

---

---